



TIM KEAN
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Waiver Request Form

***We experience a high volume of walk-in traffic at different times of the year. If you need immediate service, we recommend visiting our office in person.**

Please check **ONE** of the following:

- This is my first vehicle or other personal property owned
- I have not owned a vehicle or other personal property for more than a year
- I moved to Phelps County from another country or state and own personal property
- I am Active Duty Military I have a leased vehicle

Tax Year: _____ DMV Office Location: _____
 Full Legal Name: _____
 Prior Last Name (if applicable): _____
 Name of Co-owner on Title (if any): _____
 Current Address: _____
 Address on Jan 01 of Purchase Year: _____

If you moved from another country or state:

Date You Moved to Phelps County: _____
 Address on Your Move-in Date: _____
 County and State You Moved From: _____

Leased vehicles:

I am the lessee
 I am the lessor (leasing company or dealer)
 Lessee's name/address on Jan 01: _____

The following documents **MUST** accompany this form in order for a waiver request to be processed:

- For New purchases:
 - Copy of front and back of title (seller and purchaser info must be completed) or Missouri Application for Title
 - Copy of front and back of driver's license
 - Copy of LES (Active Duty Military Only)
- For New Residents:
 - If new Missouri resident, a copy of the current out of state registration or title
 - Copy of front and back of driver's license
 - Copy of LES (Active Duty Military Only)

Processing of the Waiver will be delayed or prevented if this form is returned incomplete, or if any part of the required documentation is not included.