

**BILL STOLTZ**  
Assessor, Phelps County, MO

200 N. Main St, Ste 126  
Rolla, MO 65401-3037  
573-458-6135 • 573-458-6149 Fax  
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**AVOID PENALTY Return by March 1st**

Tax Payer Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

When did you move to Phelps County?

Date: \_\_\_\_\_

**ATTENTION!** Your listing is subject to audit. Upon request, please be prepared to provide documentation for its contents. To assure a fair and accurate assessment of your business personal property and to avoid listing each item on this form, **PLEASE ATTACH YOUR COMPANY'S COMPLETE AMORTIZATION SCHEDULE.** Note: Returns marked "same as last year" will **not** receive depreciated valuation.

**2019 BUSINESS ASSESSMENT LIST**

Dear Business Owner / Manager: You are required by law to provide a list, indicating *type, year purchased* and *original cost*, for all tangible personal property, e.g. Vehicles, Computers & Office Equipment, Furniture, Fixtures, Manufacturing Equip. & Tooling, etc., belonging to you or under the control of your company in Phelps County, Missouri, on Jan. 1st, 2019. Complete this form, sign and return it **before March 1st, 2019** to avoid penalty.  
*Follow instructions below and on back.*

**A contact phone number or email address is required to submit this form without visiting the office.**



**BILL STOLTZ**  
**PHELPS COUNTY ASSESSOR**  
200 N MAIN ST STE 126  
ROLLA MO 65401-3037

Daytime Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

**BUSINESS INFORMATION: LIST ACTUAL PHYSICAL LOCATION AND TELEPHONE NUMBER OF PROPERTY COVERED BY THIS RETURN (STREET ADDRESS, NOT PO BOX NUMBER)**

|   |  |       |          |                  |
|---|--|-------|----------|------------------|
| STREET ADDRESS                                  | CITY   | STATE | ZIP CODE | TELEPHONE<br>( ) |
| IF BUSINESS WAS CLOSED, GIVE DATE CLOSED: _____ | TYPE OF BUSINESS (CHECK APPROPRIATE BOXES) <input type="checkbox"/> CONSTRUCTION <input type="checkbox"/> RESTAURANT <input type="checkbox"/> TRADE/SALES<br><input type="checkbox"/> RETAIL <input type="checkbox"/> WHOLESALE <input type="checkbox"/> LEASING/RENTAL <input type="checkbox"/> MANUFACTURING <input type="checkbox"/> SERVICE <input type="checkbox"/> OTHER _____ |       |          |                  |

**IMPORTANT:** Last year you reported the property shown below.

1. Please draw a line through any items you **did NOT own on Jan. 1<sup>st</sup>, 2019** -->
2. List **ANY items NOT SHOWN** in this box in the areas below or on back.

**HOW TO REMOVE AN ITEM:**  
4904FORD F-100 XL FD7QA61G35550257  
↑ EXAMPLE ↑



|  |  |
|--|--|
|  |  |
|--|--|

**Attention!** Under each category below enter the **total cost** of all assets of like kind that were acquired in the year indicated at left. The amount you enter in each box should be the combined total original cost for all property of the same kind acquired that year. To avoid summarizing all property costs on this form, **you may attach your company's complete amortization schedule.**

| YEAR OF PURCH.: | Computers, Peripherals & Telephone Equip. | Office Use | Office Furniture, Fixtures & Equip.           | Office Use | Manufacturing Equip. and Machinery           | Office Use | Dies, Molds, Jigs, Special Tooling      | Office Use | Construction Equipment & Machinery       | Office Use | Professional, Medical, Dental & Lab Equip.        | Office Use |
|-----------------|---|------------|---|------------|--|------------|---|------------|--|------------|---|------------|
| 2018            |   |            |   |            |  |            |   |            |  |            |   |            |
| 2017            |   |            |   |            |  |            |   |            |  |            |   |            |
| 2016            |   |            |   |            |  |            |   |            |  |            |   |            |
| 2015            |   |            |   |            |  |            |   |            |  |            |   |            |
| 2014            |   |            |   |            |  |            |   |            |  |            |   |            |
| 2013            |   |            |   |            |  |            |   |            |  |            |   |            |
| 2012            |   |            |   |            |  |            |   |            |  |            |   |            |
| PRIOR YRS.      |   |            |   |            |  |            |   |            |  |            |   |            |
| YEAR OF PURCH.: | Store, Restaurant & Bar Equipment         | Office Use | Household goods for Hotel, Motel, Apt. Rental | Office Use | Service Station, Bulk Plant, Car Wash Equip. | Office Use | Video Movies, Tapes, Game/Vend Machines | Office Use | Equip. owned by you and leased to others | Office Use | OTHER: e.g. Pollution Control Equip., Signs, etc. | Office Use |
| 2018            |   |            |   |            |  |            |   |            |  |            |   |            |
| 2017            |   |            |   |            |  |            |   |            |  |            |   |            |
| 2016            |   |            |   |            |  |            |   |            |  |            |   |            |
| 2015            |   |            |   |            |  |            |   |            |  |            |   |            |
| 2014            |   |            |   |            |  |            |   |            |  |            |   |            |
| 2013            |   |            |   |            |  |            |   |            |  |            |   |            |
| 2012            |   |            |   |            |  |            |   |            |  |            |   |            |
| PRIOR YRS.      |   |            |   |            |  |            |   |            |  |            |   |            |

| LEASED OR RENTED ITEMS | DATE OF LEASE | LENGTH OF LEASE | OWNER'S NAME, ADDRESS & PHONE | ORIGINAL COST | WHO IS RESPONSIBLE FOR TAX? |
|------------------------|---------------|-----------------|-------------------------------|---------------|-----------------------------|
|                        |               |                 |                               |               |                             |
|                        |               |                 |                               |               |                             |

If you **DELETED, RETIRED, SOLD, JUNKED** or **PHYSICALLY REMOVED** items from your business last year please list below.

| Description of Item | Date of Manufacture | Purchase Date | Your Cost | Reason Deleted | If sold, name and address of purchaser |
|---------------------|---------------------|---------------|-----------|----------------|--|
|                     |                     |               |           |                |  |
|                     |                     |               |           |                |  |

|  |      |                   |                       |                 |         |  |      |                                   |                         |
|--|------|-------------------|-----------------------|-----------------|---------|--|------|-----------------------------------|-------------------------|
| <b>AUTOMOBILES:</b><br><i>including:<br/>Cars, Vans,<br/>SUVs, Jeeps<br/>&amp; Pickups</i> | YEAR | MAKE (Chev, Ford) | MODEL (Impala, Focus) | SERIES (SL, SE) | # DOORS | # DRIVE WHEELS (Circle)<br>2WD 4WD AWD | TONS | CAB TYPE (Circle)<br>REG EXT CREW | VIN (Vehicle ID Number) |
|  |      |                   |                       |                 |         | 2WD 4WD AWD                            |      | REG EXT CREW                      |                         |
|  |      |                   |                       |                 |         | 2WD 4WD AWD                            |      | REG EXT CREW                      |                         |

|                      |  |  |   |             |
|----------------------|--|--|---|-------------|
| <b>HISTORIC VEH.</b> |  |  | HISTORIC PLATES? <input type="checkbox"/> YES <input type="checkbox"/> NO | EST. VALUE: |
|----------------------|--|--|---|-------------|

|                    |  |  |            |
|--------------------|--|--|------------|
| <b>LEASED VEH.</b> |  |  | FROM WHOM: |
|--------------------|--|--|------------|

|   |      |                       |       |                   |                            |          |             |                         |
|---|------|-----------------------|-------|-------------------|----------------------------|----------|-------------|-------------------------|
| <b>TRUCKS &amp; SEMI TRACTORS</b><br><i>Attach Reciprocity Report</i> | YEAR | MAKE (Sterling, Mack) | MODEL | GROSS VEH. WEIGHT | BODY TYPE (Flatbed, Grain) | MO MILES | TOTAL MILES | VIN (Vehicle ID Number) |
|   |      |                       |       |                   |                            |          |             |                         |

|                     |      |              |  |       |        |          |             |                         |
|---------------------|------|--------------|--|-------|--------|----------|-------------|-------------------------|
| <b>SEMI TRAILER</b> | YEAR | MAKE / MODEL | TYPE (Reefer, Flat, Van, Tanker, Etc.) | AXLES | LENGTH | MO MILES | TOTAL MILES | VIN (Vehicle ID Number) |
|                     |      |              |  |       |        |          |             |                         |

|                       |      |      |                |  |               |                         |
|-----------------------|------|------|----------------|--|---------------|-------------------------|
| <b>CAMPER TRAILER</b> | YEAR | MAKE | MODEL & SERIES | TYPE (Circle One)<br>5TH WHEEL UPRIGHT FOLD DOWN | LENGTH (OPEN) | VIN (Vehicle ID Number) |
|                       |      |      |                |  |               |                         |

|   |      |      |                                 |                    |       |         |        |                         |
|---|------|------|---------------------------------|--------------------|-------|---------|--------|-------------------------|
| <b>TRAILERS</b><br><i>including<br/>BOAT TRAILERS</i> | YEAR | MAKE | TYPE (Stock, Flat, Boat, Horse) | HITCH (Circle One) | AXLES | WGT/TON | LENGTH | VIN (Vehicle ID Number) |
|   |      |      |                                 | GOOSENECK BUMPER   |       |         |        |                         |
|   |      |      |                                 | GOOSENECK BUMPER   |       |         |        |                         |
|   |      |      |                                 | GOOSENECK BUMPER   |       |         |        |                         |

|              |      |                |                |        |              |                         |
|--------------|------|----------------|----------------|--------|--------------|-------------------------|
| <b>BUSES</b> | YEAR | MAKE / CHASSIS | MODEL / SERIES | LENGTH | # PASSENGERS | VIN (Vehicle ID Number) |
|              |      |                |                |        |              |                         |

|                              |      |                |       |        |        |                         |
|------------------------------|------|----------------|-------|--------|--------|-------------------------|
| <b>MOTOR HOMES &amp; RVs</b> | YEAR | MAKE / CHASSIS | MODEL | SERIES | LENGTH | VIN (Vehicle ID Number) |
|                              |      |                |       |        |        |                         |

|                          |      |      |       |                 |                 |                         |
|--------------------------|------|------|-------|-----------------|-----------------|-------------------------|
| <b>CUSTOM MOTORCYCLE</b> | YEAR | MAKE | MODEL | INSURANCE VALUE | ESTIMATED VALUE | VIN (Vehicle ID Number) |
|                          |      |      |       |                 |                 |                         |

|  |      |      |       |             |                                 |         |                         |
|--|------|------|-------|-------------|---------------------------------|---------|-------------------------|
| <b>MOTORCYCLES<br/>ATVs &amp; UTVs</b> | YEAR | MAKE | MODEL | # OF WHEELS | TYPE (Circle One)<br>MC ATV UTV | CC / HP | VIN (Vehicle ID Number) |
|  |      |      |       |             | MC ATV UTV                      |         |                         |

|                          |      |      |   |        |                       |              |                                   |           |          |                 |
|--------------------------|------|------|---|--------|-----------------------|--------------|-----------------------------------|-----------|----------|-----------------|
| <b>BOAT &amp; MOTORS</b> | YEAR | MAKE | MODEL / TYPE (Jon, Fishing, Pontoon, Ski, etc.) | LENGTH | FIBER, WOOD, ALUMINUM | MOTOR / MAKE | MOTOR TYPE (Circle One)<br>OB I/O | MOTOR YR. | MOTOR HP | HIN (HULL ID #) |
|                          |      |      |   |        |                       |              | OB I/O                            |           |          |                 |
|                          |      |      |   |        |                       |              |                                   | OB I/O    |          |                 |

|                  |      |      |                |                                     |  |                       |                      |                     |
|------------------|------|------|----------------|-------------------------------------|--|-----------------------|----------------------|---------------------|
| <b>AIRPLANES</b> | YEAR | MAKE | MODEL & SERIES | MAX. CERTIFIED GROSS TAKEOFF WEIGHT | (Circle One)<br>COMMERCIAL<br>NON-COMMERCIAL | HOURS FLOWN LAST YEAR | PURCHASE PRICE<br>\$ | VIN / SERIAL NUMBER |
|                  |      |      |                |                                     |  |                       |                      |                     |

|                  |                       |     |                    |     |                        |     |
|------------------|-----------------------|-----|--------------------|-----|------------------------|-----|
| <b>LIVESTOCK</b> | Grain: # Bushels      |     | Hay: # Tons        |     |                        |     |
|                  | Cows                  | No. | Slaughter Lambs    | No. | Ostrich (under 2 yrs.) | No. |
|                  | Bulls                 | No. | Feeder Lambs       | No. | Ostrich (over 2 yrs.)  | No. |
|                  | Yearlings             | No. | Replacement Lambs  | No. | Goats                  | No. |
|                  | Calves (up to 12 mo.) | No. | Horses             | No. | Mini Horses            | No. |
|                  | Sows/Boars            | No. | Mules              | No. | Donkeys                | No. |
|                  | Barrows/Gilts         | No. | Emu (under 2 yrs.) | No. | Chickens               | No. |
|                  | Pigs                  | No. | Emu (over 2 yrs.)  | No. | Other                  |     |

|   |      |      |       |  |                |            |
|---|------|------|-------|--|----------------|------------|
| <b>FARM MACHINERY &amp; HEAVY EQUIPMENT</b> | YEAR | MAKE | MODEL | DESCRIPTION (Tractor, Combine, Backhoe, Dozer, Etc.) | YEAR PURCHASED | ORIG. COST |
|   |      |      |       |  |                | \$         |
|   |      |      |       |  |                | \$         |
|   |      |      |       |  |                | \$         |
|   |      |      |       |  |                | \$         |
|   |      |      |       |  |                | \$         |
|   |      |      |       |  |                | \$         |

|   |                             |                       |              |                                |
|---|-----------------------------|-----------------------|--------------|--------------------------------|
| <b>APARTMENTS MOTELS (OWNER'S ONLY)</b> | Please List Total Number of |                       |              |                                |
|   | Furnished Rooms # _____     | Refrigerators # _____ | TV's # _____ | Washers # _____ Dryers # _____ |

|  |  |      |       |                   |        |                         |                  |
|--|--|------|-------|-------------------|--------|-------------------------|------------------|
| <b>MOBILE HOMES</b><br><i>(Please attach additional list if necessary)</i> | YEAR   | MAKE | MODEL | WIDTH             | LENGTH | DATE PURCHASED          | VIN / SERIAL NO. |
|  | Do you own the land? <input type="checkbox"/> YES <input type="checkbox"/> NO<br>If not, list landowner below. *                   |      |       | PARK NAME         |        | MH SITUS                |                  |
|  | LOCATION: <input type="checkbox"/> MOBILE HOME PARK<br><input type="checkbox"/> TOWN LOT<br><input type="checkbox"/> RURAL ACREAGE |      |       | ADDRESS & LOT NO. |        | PENALTY: Yes \$<br>No # |                  |

**Failure to return your Assessment List will result in a Penalty.**

Late Personal Property Lists - Sec. 137.280 RSMo requires the assessor to assess a penalty on any person who fails to return his personal property tax list by the first day of March, 2019. Assessment may be DOUBLED if list is found to be fraudulent, per RSMo. 137.285.

| ASSESSED VALUE | PENALTY | ASSESSED VALUE  | PENALTY |
|----------------|---------|-----------------|---------|
| 0 – 1,000      | \$15    | 5,001 – 6,000   | \$65    |
| 1,001 – 2,000  | \$25    | 6,001 – 7,000   | \$75    |
| 2,001 – 3,000  | \$35    | 7,001 – 8,000   | \$85    |
| 3,001 – 4,000  | \$45    | 8,001 – 9,000   | \$95    |
| 4,001 – 5,000  | \$55    | 9,001 and above | \$105   |

**Enterprise Zone:** If your facility is located in an Enterprise Zone, please provide a list showing acquisition date by year and cost for tools and equipment used for pollution control, and for tools and equipment used in retooling to introduce new product line or to make improvements to an existing product line.  
List your Standard Industrial Classification (SIC) Code: \_\_\_\_\_

| AGENT OR PREPARER'S INFORMATION |                                  |
|---------------------------------|----------------------------------|
| NAME                            | ADDRESS                          |
| CITY, STATE, ZIP CODE           | TELEPHONE ( )<br>TAX I.D. NUMBER |

I, \_\_\_\_\_,  President  Treasurer  Owner  Manager  Other \_\_\_\_\_ of \_\_\_\_\_, do solemnly swear, or affirm, that the foregoing list contains a true and correct statement of all the tangible personal property, made taxable by the laws of the state of Missouri, which I owned or which I had under my charge or management on the first day of January, 2019. I further solemnly swear, or affirm, that I have not sent or taken, or caused to be sent or taken, any property out of this state to avoid taxation. So help me God.

**SIGN HERE**  \_\_\_\_\_ Date \_\_\_\_\_ Email: \_\_\_\_\_

PHL2-104 (Rev10/18) **081B**